



March 15, 2019

WHITEHOUSE COUNCIL AGENDA
March 19, 2019
7:00 P.M.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Tom Hoover, Hope United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the March 5, 2019 Council Meeting
- VI. Adoption of Bills dated March 15, 2019, the Addendum bills dated March 19, 2019, and the Financial Reports dated December 31, 2018 & January 31, 2019
- VII. Introduction of Persons to Appear Before Council
 - A. Julie Westenfelder from Julie's Fitness Studio to ask permission to use Village streets on June 7, 2019 for the Cherry Fest 1K/5K/10K Run/Walk.
- VIII. Committee Reports
 - A. Report on February 28, 2019 Tree Commission Meeting
 - B. Report on the March 12, 2019 Committee of the Whole Meeting
- IX. Report of the Mayor

- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Upcoming Special Joint Meeting of Council regarding Fire District Feasibility Study
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, March 19, 2019

DATE: March 15, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, March 19, 2019, at 7:00 PM in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the March 5, 2019 Council meeting minutes, the Council bills dated March 15, 2019, the addendum bills dated March 19, 2019, and the financial reports dated December 31, 2018 and January 31, 2019.

Julie Westenfelder from Julie's Fitness Studio will appear before Council to ask permission to use Village streets on June 7, 2019 for the Cherry Fest 1K/5K/10K Run/Walk

There will be a report on the February 28, 2019 Tree Commission meeting. There will be a report on the March 12, 2019 Committee of the Whole meeting.

The Administrator will make Council aware of an upcoming special joint meeting of Council regarding a Fire District Feasibility Study.

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,

Jordan D. Daugherty
Village Administrator

Regular

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At 7:00 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, and Bill May. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Deputy Fire Chief Jason Francis, Deputy Police Chief Allan Baer, Clerk Susan Miller, Stacie L. Phillips, Kathy Phillips, Gene A. Phillips, Pope Jacob, Tom Malicki, Jon McAfee, Jeff Yoder, K. Falke, and Karen Gerhardinger.

Pastor Matthew Lash of Community of Christ Church gave the Council prayer.

Motion by Bob Keogh, seconded by Bill May to approve the minutes of the February 19, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to approve the bills totaling \$163,930.79 dated March 1, 2019 and the Addendum bills totaling \$39,427.14 dated March 5, 2019. 6 ayes

Motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to approve a \$300.00 donation to the Anthony Wayne Alumni Association for a Public Safety Scholarship for Anthony Wayne High School Seniors. 6 ayes

Mayor Don Atkinson recognized Stacie Phillips for her service in the 983rd United States Army Reserve upon her arrival home from her tour.

Motion by Louann Artiaga, seconded by Bill May to authorize the Solicitor to prepare legislation authorizing the Execution of Contract Agreements with the Lucas County Board of Commissioners with Respect to Participation in the Lucas County Suburban Court Services Victim-Witness-Advocate Assistance Program by the Village of Whitehouse, Lucas County, Ohio, and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept

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Resolution 02-2019 authorizing the Execution of Contract Agreements with the Lucas County Board of Commissioners with Respect to Participation in the Lucas County Suburban Court Services Victim-Witness-Advocate Assistance Program by the Village of Whitehouse, Lucas County, Ohio, at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Resolution 02-2019 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Resolution 02-2019 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept Resolution 03-2019 authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal

Verification of Said Transfer at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 03-2019 by title only and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Louann Artiaga to accept Resolution 03-2019 and to pass said Resolution and declaring an emergency. 6 ayes

Solicitor Kevin Heban asked Council to consider an adjournment to Executive Session on a matter of Economic Development.

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to adjourn into Executive Session at 7:55 PM on a matter of Economic Development. 6 ayes

Motion by Bill May, seconded by Bob Keogh to reconvene at 8:16 PM. 6 ayes

Other items discussed:

- Fallen Timbers Union Cemetery District, Equipment contract, Real Estate transfers (cemeteries) Into the district, no meeting March 11, 2019, Meeting to be held the fourth Monday at Waterville, Inventory, looking at what it takes to run a cemetery, Historical Society digitizing Historical records
- Village Staff and officials met with the Board of Lucas County Commissioners to discuss Consolidating dispatch for the fire and police, currently paying \$17,000, proposal to pay \$34,000, more efficient, knew changes were coming, may be forced

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to join, savings to the County tax payers of over \$4.5 million, 911 levy was funds for communication staff

- Kevin McNutt will be the Fire Department's new full time training officer
- Contact Lucas County about emptying recycling dumpsters after 7:00 AM
- Proposed gas tax, \$.18/gallon towards road maintenance, increased amounts to political Subdivisions
- Potholes on Lenderson
- Look at the cost of improvements to the alley by Veteran's Memorial Park
- Industrial Park sign
- Otsego Street one way street traffic flow difficulties
- Update Council requests, splash pad cost, unlimited trash/dumpster fee option, handicap dock At the small quarry
- Village Scholarship
- Concern with General Pro Hardware, complied, charges dropped, dead trees, pallets, more Should be done, will contact Jacob Barnes, property is much cleaner than when cited, is he in Compliance?, unsightly is subjective, fence needs to be in good condition, can't legislate beautification
- Alley behind the Whitehouse Inn
- Can the sign from Veteran's Memorial Park be refurbished for the fire department?

Motion by Bob Keogh, seconded by Bill May to adjourn at 8:17 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

3/15/2019

VENDOR NAME	DEPARTMENT	AMOUNT	TOTAL	REMARKS
21st Century Paints	Parks	\$222.00	\$222.00	Picnic Table Paint
84 Lumber	Parks	\$89.93	\$89.93	Lumber
A.W. Board of Education	Police	\$1,692.76		Fuel Charges
A.W. Board of Education	Fire	\$717.00		Fuel Charges
A.W. Board of Education	Sanitation	\$71.68		Fuel Charges
A.W. Board of Education	Maintenance	\$143.78		Fuel Charges
A.W. Board of Education	Streets	\$733.50		Fuel Charges
A.W. Board of Education	Life Squad	\$422.43		Fuel Charges
A.W. Board of Education	Water	\$689.46		Fuel Charges
Advanced Eco Systems	Sewer	\$167.11	\$4,637.72	Fuel Charges
Brint Electric Inc.	Fire	\$775.50	\$775.50	Foam
Dollar General	Sewer	\$2,500.00	\$2,500.00	Wire/Overhead Lighting Furnace RPS
Dollar General	Fire	\$6.00		Supplies
Edge	Administration	\$13.85	\$19.85	Supplies
Edge	Capital Projects	\$3,538.06		Memorial Park
FIC Dealerships	Capital Projects	\$975.06	\$4,513.12	Streetscape
Howard T. Moriarty	Maintenance	\$109.68	\$109.68	Chain for Saw
Jacob Barnes	Water/Sewer	\$423.36	\$423.36	Marking Paint
Law Enforcement Foundation	Zoning	\$1,250.00	\$1,250.00	Zoning Inspector
MAAKIL Group	Police	\$358.00	\$358.00	Office Wellness Seminar - McDonough & Baer
MAI	Administration	\$5,857.50	\$5,857.50	Construction Inspection - Witte Walk
Mirror Publishing	Water	\$115.50	\$115.50	Water Sample Analysis
MT Business Technologies	Administration	\$40.00	\$40.00	Annual Subscription Renewal
MT Business Technologies	Maintenance	\$117.48		Copier Charges
Office Depot	Police	\$127.23	\$244.71	Copier Charges
Office Depot	Fire	\$35.33		Envelopes
Pogemeyer Design Group	Administration	\$30.66	\$65.99	Flash Drives
Rush Truck Centers	Sewer	\$332.38	\$332.38	Update Sanitary Sewer Map
Smart Bill	Fire	\$521.53	\$521.53	M85 Repair
St. Lukes Occupation Health	Tax	\$208.13	\$208.13	Income Tax Insert
St. Lukes Occupation Health	Life Squad	\$143.00	\$286.00	Drug Screening
Toledo Edison	Police	\$143.00		Drug Screening
Toledo Edison	Streets	\$701.60		Electrical Charges
Triotech	Sewer	\$290.75	\$992.35	Electrical Charges
Triotech	Police	\$475.00	\$475.00	Assist PD with Affidavit Software
Unifirst	Administration	\$540.00	\$540.00	Office 365/Antivirus
Unifirst	Maintenance	\$18.80		Rug Cleaning
Unifirst	Police	\$18.80		Rug Cleaning
Unifirst	Fire	\$18.90		Rug Cleaning
Unifirst	Life Squad	\$18.90	\$75.40	Rug Cleaning
US Bank	Maintenance	\$119.50		Copier Charges

VENDOR NAME	DEPARTMENT	AMOUNT	TOTAL	REMARKS
US Bank	Police	\$119.50	\$239.00	Copier Charges
Verizon Wireless	Police	\$217.74		Cell Phone Charges
Verizon Wireless	Fire	\$101.06		Cell Phone Charges
Verizon Wireless	Administration	\$108.87		Cell Phone Charges
Verizon Wireless	Water	\$36.73		Cell Phone & iPad Data
Verizon Wireless	Sewer	\$36.73		Cell Phone & iPad Data
Verizon Wireless	Streets	\$10.83		iPad Data
Verizon Wireless	Maintenance	\$10.83		iPad Data
Verizon Wireless	Sanitation	\$10.83		iPad Data
Verizon Wireless	Parks	\$10.83	\$544.45	iPad Data
Wood County Landfill	Sanitation	\$158.31	\$158.31	Landfill Charges
Total		\$25,595.41	\$25,595.41	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: CherryFest 1K/5K/10K Run / Walk
Coordinator/Contact Person: Julie Westenfelder
Address: 6763 Providence St Whitehouse
Phone: 419-850-7426 Email: juliesfitstudio@gmail.com
FAX: _____
Event Date(s): June 7th Event Hours: 6:30 - 8:30 pm
Estimated Number of Attendance: 150
Brief Description of Event: Walk / Run Fundraiser for Nature's Nursery

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

(☒) Police Assistance () Streets Closed () Enclosed Shelterhouse () Pavilion () Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: _____

Date: 2-25-19

Julie Westenfelder
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

AGREEMENT FOR POLICE/SECURITY SERVICE

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

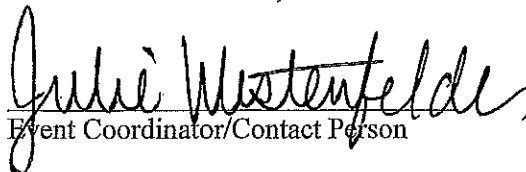
1. The Chief of Police shall assign public safety officers (officers) to duty at:

X See attached map showing locations
and that such officer(s) shall at all times be under the control of the Chief of Police.

2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator


Event Coordinator/Contact Person

REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: 1K/5K/10K Run/Walk

DATE/TIME OF FUNCTION/EVENT: June 7th 6:30 pm

LOCATION: Whitehouse Park

NUMBER OF OFFICERS REQUESTED: _____

EVENT COORDINATOR CONTACT INFORMATION:

NAME Julie Westenfelder

ORGANIZATION Julie's Fitness Studio (hosting race)

ADDRESS 6763 Providence St
Whitehouse, OH 43671

PHONE 419-350-7426

EMAIL juliesfitstudio@gmail.com

FAX _____

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Chief of Police _____

CC: Village Administrator

Public Service Director

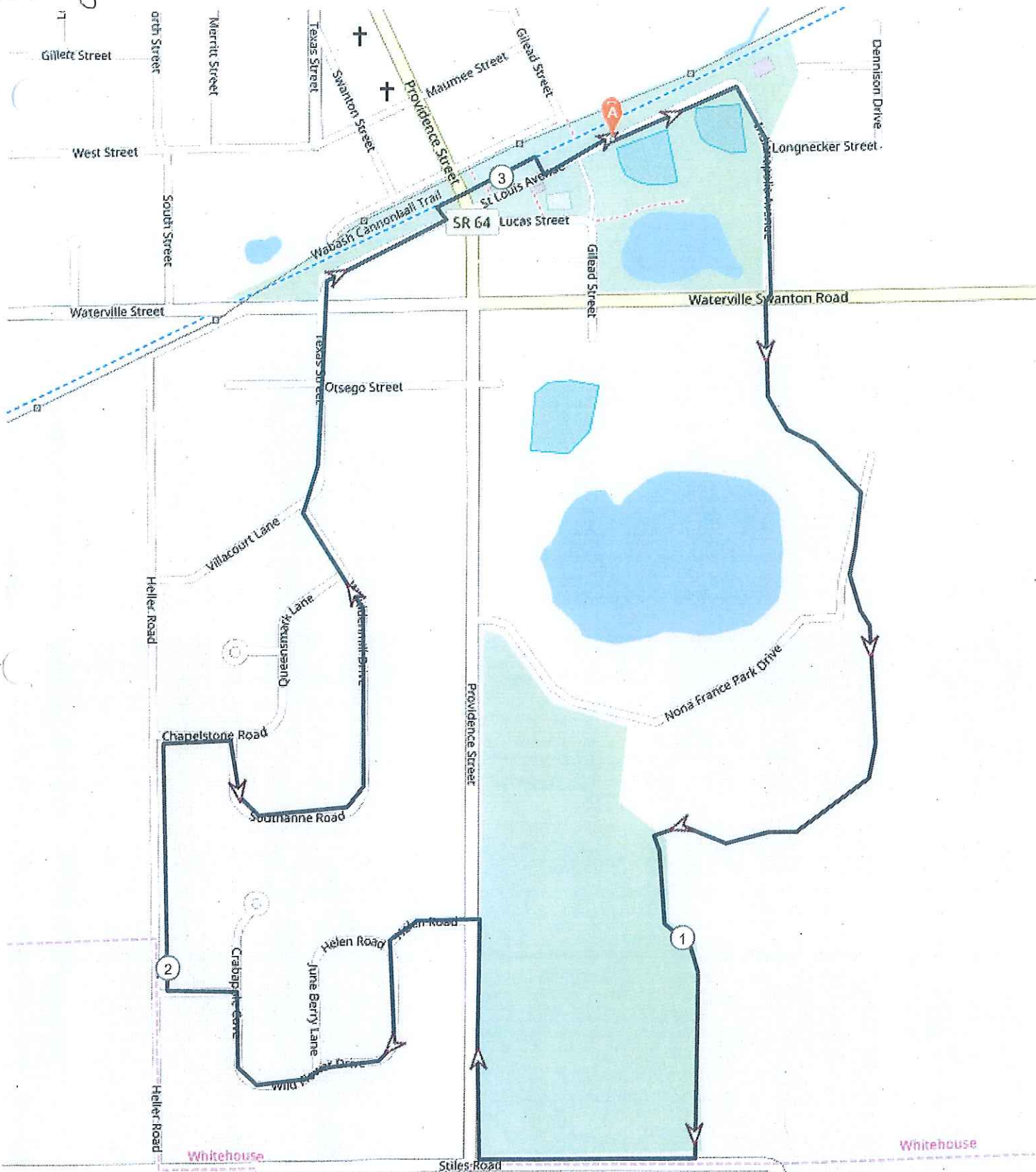
Fire Chief

Community Development Coordinator

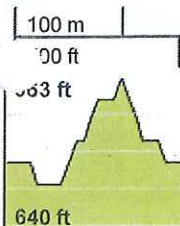
Cherry Fest 1K/5K/10K

Unnamed Route

Julie's Fitness Studio



Map Data © OpenStreetMap Contributors



Whitehouse Tree Commission

February 28, 2019

Attendees: Sheri Luedtke Chair, Amy Schultz Vice-Chair, Richard Bingham Council Rep, Dianne Toffler, Mark Thomas Village Rep, Michelle Tippie

The meeting was called to order at 19:02.

A motion to accept the January 2019 meeting minutes as submitted was made by Amy Schultz and seconded by Dianne Toffler. The motion was carried unanimously.

Old Business:

Mark Thomas reported that there was no major tree damage from the wind storm. He also reported that the Tree City USA flag is now flying in Village Park.

Councilman Richard Bingham reported that he presented the discussion of the Trail of Memories to Council and there was support voiced by his colleagues for the project. Christine Manzey and Elliot Tramer are working on the concept to implement this in Whitehouse.

New Business:

Arbor Day: The 2019 Arbor Day Celebration will be held at the soccer fields again. Sheri Luedtke will call her contact at the Elementary school and have a date by the March meeting. The Commission members chose the Concolor Fir as the tree that will be distributed at the event. Mark Thomas will take care of ordering 200 of these. Mark stated that the Village supplies the bags for the trees and that LSWD provides the information tags. Commission members will meet at the shelter house in Village Park at noon the day of the event to bag up the saplings.

The project for the students attending the event will be to color a brown paper shopping bag with information about invasive insects. The teachers will be provided with reports about the invasives that are a concern in our area, along with video clips that can be presented to the classes. Sheri Luedtke will contact Kroger to get the bags which will be taken back to the store when they are complete. Kroger will then use the bags to help spread the message throughout our community.

It is uncertain if there will be a spring newsletter so it was decided that an article about not moving firewood will be put together for the Village website.

2019 Growth Award projects: The Arbor Day paper bag project should be able to be submitted. The Trail of Memories could very well qualify for points in multiple categories. It is the Commissions intent to continue the clearing of invasive species around the large quarry. We are hoping that Elliot Tramer has a contact with the University that can assist us now that Janet Traub is no longer a member.

Sheri has asked that all Commission members make their annual review of the Tree Commission Ordinance prior to the March 2019 meeting. We will discuss if there are any updates needed.

Tree Commission 02-28-19 cont.

Sheri also feels that Commission members should be familiar with the document and be able to answer questions about it if they come up.

Other business:

Tree Commission Academy Graduation will be held in Council chambers on 03-07-19 from 11:30-1:30. Luncheon will be followed by the Academy Seniors project presentations. Our own Dianne Toffler will make her presentation about the Whitehouse Tree Commission and our community trees. Congratulations Dianne!

A motion to adjourn at 19:45 was made by Dianne Toffler and seconded by Amy Schultz. The motion was carried unanimously.

Respectfully submitted by Michelle K. Tippie

VILLAGE OF WHITEHOUSE
STATUS REPORT
March 19, 2019

ADMINISTRATION

- | | | |
|-----------------|----|---|
| 03-19-19 | 1. | February 28, 2019: Income Tax Collection = \$263,680.31
Compared to last year = \$316,048.21 (16.56% decrease)
JEDD & JEDZ collections = \$176,525.85 |
| 02-19-19 | 2. | Safety and Health Report: Last lost time injury was January 14, 2019 |

ADMINISTRATIVE ACTIVITIES

- | | |
|----------|---|
| 09-14-18 | 1. Continue meetings with others seeking alternate water source |
| | 2. Drafting of SR64 Corridor zoning plan |
| | 3. Continue planning of village-to-city transition |

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- | | |
|-----------------|---|
| 01-11-19 | <ol style="list-style-type: none"> <li data-bbox="293 957 1459 974">1. The Preserve, Plat 2. Plans under review. Construction is 95% complete. <li data-bbox="293 974 1459 993">2. Witte Walk. Final plans submitted and under review. Plans approved, sent to EPA for approval. Village has received approved water improvement plans. Construction started. |
|-----------------|---|

GRANTS

- 08-31-18** 1. Two grant applications have been authorized by Council.
- a. **Weckerly Road Resurfacing** – Joint application with Lucas County for OPWC funds. 2019 construction year. Weckerly Road from bridge at Swan Creek south to Lenderson, and all of Lenderson. Project has been approved for OPWC funding – 2019 project year.
- b. **Bucher Road / Finzel Road** – Joint application with Lucas County for OPWC funds. 2020 construction year. Bucher to Village limits and Finzel Road. Weckerly to AWHs campus – 3 lane portion of roadway.

PARKS & RECREATION

- 03-05-19 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway.

STREETS

- 02-19-19** 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the

Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year.

2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group.

WATER

- 02-19-19**
1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing.

WASTE WATER

SANITATION

MISCELLANEOUS

- 03-05-19**
1. **Building Permits:** 5 new home as of 03/15/2019.
- 01-01-19**
2. **Public Works:**
 1. Spring preparations
 2. Tree trimming and brush clearing
 3. Park play equipment project
 4. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of November 7, 2018, meeting
- B. Charter Revision Commission
 1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of February 27, 2019 meeting minutes

- D. Planning Commission
 - 1. Pending approval of January 7, 2019, meeting minutes
- E. Records Commission
 - 1. Pending approval of June 5, 2018, Meeting Minutes
 - 2. Pending 2018 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2018
 - 4. Pending Review of Records Policies
- F. Tree Commission (Report due on February 28, 2019 meeting)
 - 1. Pending approval of February 28, 2019 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole (Report due on March 12, 2019 meeting)

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 - 1. Pending Discussion of New Downtown Traffic Signage (late summer)
 - 2. Pending Discussion of Water Supply Options
 - 3. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
 - 1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection
- G. General
 - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



Zoning Enforcement Report –March 2019

Spring time is right around the corner. After a long winter many are doing or are getting ready for spring cleaning. It's great when residents take the initiative to keep their properties maintained. It usually has a contagious effect on surrounding properties and even entire neighborhoods.

As you know, zoning is an ongoing process, and compliance is a continuous process as well. We are really seeing some positive effects in the community with the way we are enforcing zoning regulations. The community is being educated on what the regulations are and it is being handled without being overly burdensome on residents. Reasonableness and balance are key with zoning. With the right balance, positive results are achieved. We are really starting to see some positive results in the community and are confident that those results will continue.

The administration and legal team have been a pleasure to work with. With this teamwork, we look forward to a successful year!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

March 2019

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Burek, Gary	6414 Lenderson	Rear	Junk, Debris	Continuing to work with the owner and monitor progress.
Cycle Werks	6760 Providence	Side	Dumpster location	Continuing to keep an eye on to make sure it remains out of the right-of-way.
Franklin, Danny	6011 Matthew	Front, Rear	Junk, Debris	New complaint received about cars parked and junk and debris. Inspected and found one unlicensed car and one car parked in the front yard. Notice sent. Compliance has been achieved.
May, Nancy	10638 Babcock Ln	Side	RV parking	Inspected, notice sent. It has been removed.
Myerholtz, Clinton	6336 Whitehouse Valley	Front	Report of Garbage cans, building materials	Complaint just received, will be inspecting.
Providence Partnership LLC	10922 Waterville Street	Front	Report of large pile of items	Inspected. Owner's number 419-351-5624. Pile of items was removed the next day. Violation has been resolved.
SM & CP, LTD	6740 Cemetery Rd	Front	Junk, insecure dumpster	Continuing to monitor.
Village Pizza	6792 Providence St	Front	Temp Signs	Inspected, advised to either remove or apply for a permit. Permit has been granted.
Whitehouse Centre	6805 Whitehouse Square Blvd	Front	Temp Signs	Notice sent. They will be constructing a permanent sign.
	Weckerly Street	Rear	Trailer parking	Received report of illegal trailer parking, none found.
	Lenderson			Just received- report of pallets. Will be investigating.
REFERRED TO PROSECUTOR				
Albright, Angela	10915 St. Louis	Rear	Junk, Debris	Minor improvements observed. Case still in court.
General Pro Hardware	6635 Providence	Entire	Debris, merchandise, etc.	We have worked out compliance with the owner. Case has been dismissed. Property is being monitored on a weekly basis.
Hertzfeld, Bryan	7125 Berkey Southern Rd	Front	RV parked in front of home	Final Notice sent. Re-inspected early Feb and is still there. Has been filed in court.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris	Inspected and all exterior items removed. Pending dismissal. Health Dept. violations still pending.